

PRODUCTION RISK ASSESSMENT INVENTORY - CHECKLIST AND AGREEMENT

Select your answers from the drop down fields. "Yes" may need an explanation. "No" means a problem: action is required. Specify in the text field or a separate document.

PART I

DATA

1 The Production

Company

Amina Khayyam Dance Co

Sound designer

Show

Yerma

Costume designer

Keith Khan

Director

Amina Khayyam

Producer

GPAG

Set designer

Amina Khayyam

Date

Lighting designer

Stuart Walton

Theatre

2 The Theatre

Name of the theatre

Technical e-mail address

stuartwalton@yahoo.com

Address

Contacts:

Postal code & city

General management

Hardial Rai

General phone number

Technical management

General e-mail address

General RAI responsible

Technical phone number

RAI responsible on stage

3 The Company

Name of the company

Amina Khayyam Dance Co

Contacts:

Address

80 Silkham Rd

General management

Hardial Rai

Postal code & city

Surrey RH8 0NY

Technical management

Stuart Walton

Country of residence

UK

Production management

Stuart Walton

General phone number

+44 (0) 20 8829 8941

Stage manager on tour

Stuart Walton

General e-mail address

info@aminakhayyamdance.co.uk

Rigging engineer on tour

Technical phone number

Lighting engineer on tour

Stuart Walton

technical e-mail address

stuartwalton@yahoo.com

Sound engineer on tour

Stuart Walton

Mobile phone on tour

07984 656971 /

General RAI responsible

Stuart Walton

RAI responsible on tour

Stuart Walton

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4 The Producer

Name of the producer	Global Performing Arts Group (GPAG)	Contacts:	
Address	Funenpark 599	General management	JG Baggerman
Postal code & city	1018 AK Amsterdam	Production management	JG Baggerman
General phone number	+31 (20) 679 1994	Technical management	Marijcke Voorluijs
General e-mail address	info@gpag.nl	Stage manager on tour	Patrick Spanjer
Technical phone number	0650267679	General RAI responsible	Marijcke Voorluijs
Technical e-mail address	marijcke@totheater.nl	RAI responsible on tour	Patrick Spanjer

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PART II RESPONSIBILITIES

1 The Theatre

1. Knowledge of risk assessment and safety regulations, shown in a general Risk Assessment Inventory (in Dutch: RI&E).
2. Practise of this knowledge at the workplace.
3. Responsible behaviour of technicians employed or hired by the theatre.
4. Safety education of technicians employed or hired by the theatre.
5. Appropriate personal protective equipment for technicians employed by the theatre.
6. Safety on stage in general.
7. Safety, certification and maintenance of house materials and utensils.
8. Safe operation of the theatre's installations.
9. Safety of materials rented by the theatre.
10. Contact with local fire department to obtain permits for fire effects, based on information provided by the company through the producer.
11. Working schedule for technicians employed or hired by the theatre, based on agreements between company and theatre, in accordance with the Dutch working hours regulations.

2 The Company

1. Knowledge of risk assessment and safety regulations valid in the Netherlands.
2. Practise of this knowledge at the workplace.
3. Responsible behaviour of technicians employed or hired by the company.
4. Safety education of technicians employed or hired by the company.
5. Correct, appropriate and complete information about the safety aspects of the production for the producer and the theatre.
6. Appropriate safety instructions for house technicians about the company's materials, during setup, rehearsal, show and strike
7. Appropriate personal protective equipment for company technicians, and for house technicians if necessary for handling company materials or installations.
8. Safety, certification and maintenance of all company materials and utensils used on tour.
9. Safe operation of company installations.
10. Safety of materials rented by the company.
11. Working schedule for technicians employed or hired by the company in accordance with the Dutch working hours regulations.

3 The Producer

1. Knowledge of risk assessment and safety regulations valid in the Netherlands.

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2. Practise of this knowledge at the workplace.
3. Correct, appropriate and complete information about the standards, rules and regulations in the Netherlands.
4. Correct, appropriate and complete information about the safety aspects of the production to the theatre, based on information provided by the company.
5. Work permits for company members.
6. Adequate tour planning as to enable the company to schedule its members in accordance with the Dutch working hours regulations.
7. Responsible behaviour of technicians employed or hired by the producer.
8. Safety education of technicians employed or hired by the producer.
9. Appropriate personal protective equipment for technicians employed by the producer.
10. Safety of materials owned or rented by the producer.
11. Working schedule for technicians employed or hired by the producer in accordance with the Dutch working hours regulations.

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PART III CHECKLIST

Has a person been designated to be responsible for safety on stage from setup till strike?	Yes	
Is safety for the technicians being monitored with relation to:		
▪ unhealthy low or high temperatures?	N/A	indoor shows
▪ blinding or electrocution of persons?	Yes	see attachment about laser
▪ fire or explosion?	N/A	no such materials
Is personal protective equipment being provided and used?	Yes	technicians wear safety shoes
Is safety for the audience being taken into account with relation to:		
▪ movements of parts or material which may result in a person being hit?	N/A	no objects installed in auditorium
▪ blinding or electrocution of persons?	Yes	see attachment about laser
Is working at heights avoided during setup and strike?	No	focusing the lights
Is (personal) protection being provided and used?	N/A	we use material from the theatre
Are the persons who work at heights qualified to do so? (specify qualification)	Yes	experienced theatre technicians
Has the set been constructed by qualified persons? (specify in last column)	Yes	only a gauze
Is the set made of flame resistant material, or treated with flame retarder?	Yes	
Are certificates being carried?	Yes	
Is the safety of orchestra members in the pit being taken into account?	N/A	we don't use the pit
Are the costumes flame resistant, or treated with flame retarder? (Only in case of open fire.)	N/A	no open fire
Does lighting equipment brought by the company meet international safety standards?	N/A	no such material
Does rental lighting equipment come from a professional company? (specify in last column)	Yes	ETC ION lighting desk
Does rental sound equipment come from a professional company? (specify in last column)	N/A	no such material
Has the use of smoke been avoided?	No	rented hazer (Ampco Flashlight)
Has the participation of animals been avoided?	Yes	
Are measures being taken to protect the animals?	N/A	
Are measures being taken to protect the health of other participants in regard of the animals?	N/A	
Are the necessary certificates being carried?	N/A	

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PART IV SIGNATURES

The theatre declares

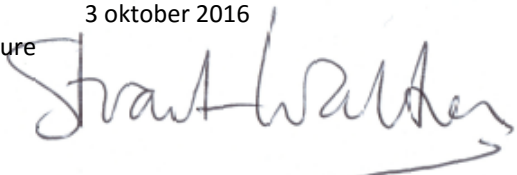
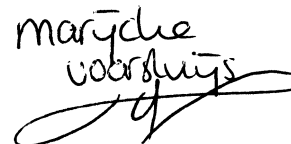
- to accept the responsibilities described in part II of this document
- to have read and accepted the information given in part I and III

The company declares

- to accept the responsibilities described in part II of this document
- to have given complete and correct information in part I and III is
- that the information is given by persons with ample knowledge of safety and risk assessment at the workplace.

The producer declares

- to accept the responsibilities described in part II of this document
- to have read and accepted the information given in part I and III

The theatre		The company		The producer	
Name		Name	Stuart Walton	Name	Marijcke Voorsluijs
Date		Date	3 oktober 2016	Date	3 oktober 2016
Signature		Signature		Signature	

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Comments are always greatly appreciated! Please send an e-mail to marijcke@totheater.nl