

PRODUCTION RISK ASSESSMENT INVENTORY - CHECKLIST AND AGREEMENT

Select your answers from the drop down fields. "Yes" may need an explanation. "No" means a problem: action is required. Specify in the text field or a separate document.

PART I DATA

1 The Production

Company	Compagnie Sacékripa	Sound designer	Charo Calvo
Show	Coulisses	Costume designer	
Director	Compagnie Sacékripa	Producer	Van Baasbank & Co
Set designer	Compagnie Sacékripa	Date	
Lighting designer	Baptiste De Matteïs	Theatre	

2 The Theatre

Name of the theatre	Technical e-mail address
Address	
Postal code & city	Contacts:
General phone number	General management
General fax number	Technical management
General e-mail address	General RAI responsible
Technical phone number	RAI responsible on stage
Technical fax number	

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3 The Company

Name of the company	Compagnie Sacékripa
Address	19 rue Héliot
Postal code & city	31 000 TOULOUSE
Country of residence	France
General phone number	+33 (0)6 18 54 95 10
General e-mail address	contact@sacekripa.com
Technical phone number	0033 (0)6 49811153
technical e-mail address	jefflanglois@gmail.com
Mobile phone on tour	0033 (0)6 87 48 89 99

Contacts:

General management	Isabelle Trinquesse
Technical management	Jeff Langlois
Production management	Lucile Hortala
Stage manager on tour	Jeff Langlois
Rigging engineer on tour	Jeff Langlois
Lighting engineer on tour	Jeff Langlois
Sound engineer on tour	Jeff Langlois
General RAI responsible	Jeff Langlois
RAI responsible on tour	Jeff Langlois

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4 The Producer

Name of the producer	Van Baasbank & Co
Address	Keizersgracht 258
Postal code & city	1016 EV Amsterdam
General phone number	020-6242631
General fax number	020-6227850
General e-mail address	info@baasbank-co.nl
Technical phone number	06-50267679
Technical fax number	020-6227850
Technical e-mail address	marijcke@baasbank-co.nl

Contacts:

General management	Jaap van Baasbank
Production management	Dick Vos
Technical management	Marijcke Voorsluijs
Stage manager on tour	Bart van Geldrop
General RAI responsible	Marijcke Voorsluijs
RAI responsible on tour	Bart van Geldrop

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PART II RESPONSIBILITIES

1 The Theatre

1. Knowledge of risk assessment and safety regulations, shown in a general Risk Assessment Inventory (in Dutch: RI&E).
2. Practise of this knowledge at the workplace.
3. Responsible behaviour of technicians employed or hired by the theatre.
4. Safety education of technicians employed or hired by the theatre.
5. Appropriate personal protective equipment for technicians employed by the theatre.
6. Safety on stage in general.
7. Safety, certification and maintenance of house materials and utensils.
8. Safe operation of the theatre's installations.
9. Safety of materials rented by the theatre.
10. Contact with local fire department to obtain permits for fire effects, based on information provided by the company through the producer.
11. Working schedule for technicians employed or hired by the theatre, based on agreements between company and theatre, in accordance with the Dutch working hours regulations.

2 The Company

1. Knowledge of risk assessment and safety regulations valid in the Netherlands.
2. Practise of this knowledge at the workplace.
3. Responsible behaviour of technicians employed or hired by the company.
4. Safety education of technicians employed or hired by the company.
5. Correct, appropriate and complete information about the safety aspects of the production for the producer and the theatre.
6. Appropriate safety instructions for house technicians about the company's materials, during setup, rehearsal, show and strike
7. Appropriate personal protective equipment for company technicians, and for house technicians if necessary for handling company materials or installations.
8. Safety, certification and maintenance of all company materials and utensils used on tour.
9. Safe operation of company installations.

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10. Safety of materials rented by the company.
11. Working schedule for technicians employed or hired by the company in accordance with the Dutch working hours regulations.

3 The Producer

1. Knowledge of risk assessment and safety regulations valid in the Netherlands.
2. Practise of this knowledge at the workplace.
3. Correct, appropriate and complete information about the standards, rules and regulations in the Netherlands.
4. Correct, appropriate and complete information about the safety aspects of the production to the theatre, based on information provided by the company.
5. Work permits for company members.
6. Adequate tour planning as to enable the company to schedule its members in accordance with the Dutch working hours regulations.
7. Responsible behaviour of technicians employed or hired by the producer.
8. Safety education of technicians employed or hired by the producer.
9. Appropriate personal protective equipment for technicians employed by the producer.
10. Safety of materials owned or rented by the producer.
11. Working schedule for technicians employed or hired by the producer in accordance with the Dutch working hours regulations.

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PART III CHECKLIST

Does the company carry an appropriate First Aid Kit for those who work on stage?	yes
Is safety for the technicians being monitored with relation to:	
▪ fire or explosion?	no such material
Are safety documents and instructions being carried?	no
Is personal protective equipment being provided and used?	technicians wear safety shoes
Is safety for the artists being taken into account with relation to:	
▪ hazardous surfaces (sharp edges, corners, points, rough surfaces, protruding parts)?	the actors manipulate the rope effects
▪ movements of parts or material which may result in a person being hit?	the actors manipulate the rope effects
▪ trapping, tripping, falling and slipping?	cables are taped
Is safety for the audience being taken into account with relation to:	
▪ movements of parts or material which may result in a person being hit?	no objects placed in auditorium
Is working at heights avoided during setup and strike?	rigging on the grid: material supplied by
the company, rigging to be supervised by theatre	
Is a safe way to reach the working height being guaranteed?	theatre is to supervise rigging on the grid
Are the persons who work at heights qualified to do so? (specify qualification)	experienced rigging technician
Are the necessary certificates being carried?	all materials are certified for their purpose
Has the set been constructed by qualified persons? (specify in last column)	no set
Has the use of heavy materials been avoided? (specify weight of heaviest parts in last column)	only a par64 on a rope
Do the parts have their weight indicated on them?	

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Has overhead rigging of the set been avoided?	only a par64 on a rope
Has overhead rigging of heavy weights been avoided? (weight of heaviest points in last column)	see above
Have fly movements of the set been avoided?	par64 moves on a rope
Have safety measures been taken to protect persons during fly movements of the set?	performers manipulate the effect
Are the costumes flame resistant, or treated with flame retarder? (Only in case of open fire.)	no open flame
Does rental lighting equipment come from a professional company? (specify in last column)	no rental equipment
Does sound equipment brought by the company meet international safety standards?	Use theatre sound
Does rental sound equipment come from a professional company? (specify in last column)	no rental equipment
Has the use of smoke been avoided?	No have special effect
Are awkward movements or postures being avoided for all participants?	no heavy weights
Has the participation of children in the work been avoided?	Don't have special participants

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PART IV SIGNATURES

The theatre declares


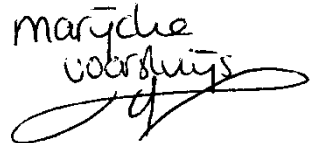
- to accept the responsibilities described in part II of this document
- to have read and accepted the information given in part I and III

The company declares

- to accept the responsibilities described in part II of this document
- to have given complete and correct information in part I and III is
- that the information is given by persons with ample knowledge of safety and risk assessment at the workplace.

The producer declares

- to accept the responsibilities described in part II of this document
- to have read and accepted the information given in part I and III

The theatre	The company	The producer
Name	Name Jeff Lanlois	Name Marijcke Voorstuijs
Date	Date 11/09/2012	Date 9-9-2012
Signature	Signature 	Signature 

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Comments are always greatly appreciated! Please send an e-mail to marijcke@totheater.nl